



**Tips for attending the
11th World IFYE Conference
8 - 16 September 2018
“Cruisin’ with IFYE”**

PLEASE NOTE: Information in GREEN is information added to this document since 12 July 2017 and is dated as such.

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The 11th World IFYE Conference, hosted by the IFYE Association of the USA, is an Alaskan Cruise aboard the Holland America *ms Noordam*. The following tips were compiled by the World IFYE Conference executive committee to answer basic questions about the conference and the cruise.

11th World IFYE Conference

The conference begins with two optional IFYE events at the Sheraton Vancouver Airport Hotel on 8 September 2018:

- Celebrate with '68 – 50th Anniversary Brunch, 10:30 to 11:30 hrs. for all IFYEs who traveled on the IFYE program in 1968 and guest(s). The cost is USD \$35 per person and requires pre-registration.
- IFYE “*Meet and Greet*” - 17:00 to 21:00 hrs. The “*Meet and Greet*” is organized to provide an opportunity for participants who arrive early in Vancouver to reconnect with and/or meet others. The cost is USD \$50 per person and requires pre-registration. The registration fee includes hors d’oeuvres and cash bar on 8 September **AND** hotel-to-ship transportation on 9 September.

7-Day Alaskan Cruise

- The 7-day Alaskan Cruise will depart Vancouver, British Columbia, Canada on 9 September 2018 with optional shore excursions at the following ports of call: Ketchikan, Juneau, Skagway, and Seward and will include a day of scenic cruising in Glacier Bay.
- The Cruise will arrive in Seward, Alaska on 16 September 2018.
- **Cruise Specialists has organized three land tour options EXCLUSIVELY for IFYE to explore Alaska following the cruise. The description and cost of the land tours can be found on the World IFYE Conference website. (28 November 2017)**

The Most Important Things to Know About the 11th World IFYE Conference:

REGISTRATION INFORMATION:

REGISTER EARLY for both Conference and Cruise:

It is necessary to register FIRST for the IFYE Conference in order to obtain your World IFYE Conference Message Tracking Number (WC #) to synchronize with cruise registration.

For the best selection of staterooms on the cruise, it is recommended that you **register early because particular staterooms sell out quickly** ... especially if you want a stateroom that can accommodate a 3rd or 4th person. Availability of the preferred stateroom **category** will be communicated to the guest before the credit card is billed.

STEP #1 – Register for the World IFYE Conference on the IFYE website.

- A separate registration is required for each individual.
- On the registration form, you will have an opportunity to select a “ticket” for each event you would like to attend:

(Each ticket below is more fully described on the next page under “Cost to Participate”.)

- **World IFYE Conference, USD \$55** (required to participate in ANY IFYE event(s) prior to the conference or IFYE events during the cruise)
- **Hotel room for 8 September 2018 at the Sheraton Vancouver Airport Hotel. IFYE has two blocks of rooms available at the Sheraton Vancouver Airport Hotel for 8 September 2018.**
 - The IFYE group rate for the first 100 rooms is \$199 Canadian Dollars (CAD) per room for single or double occupancy; \$219 for triple occupancy; and \$239 for quad occupancy. All rooms are subject to tax which is currently 17.16%.
 - Once that block of rooms is reserved, the IFYE group rate for the next 50 rooms will increase to \$249 Canadian Dollars per room for single or double occupancy; \$269 for triple occupancy; and \$289 for quad occupancy. All rooms are subject to tax which is currently 17.16%.
 - The hotel will also honor the IFYE group rate 5, 6 and/or 7 September 2018. If you wish to arrive before 8 September 2018 to explore Vancouver and take advantage of the IFYE group rate you MUST make your reservation for 5, 6 and/or 7 September 2018 directly with Gillian Clark, Cruise Consultant, at +1 206-285-5600; Domestic USA Toll Free: 800-544-2469; gclark@cruisespecialists.com. Please be advised that space is limited for September 5, 6 and/or 7 and will be accommodated on a first come, first served basis.
 - Your credit card information will be collected at the Sheraton Hotel front desk when you check in. Lodging and other expenses are payable upon checkout. If you plan to stay at the Sheraton Vancouver Airport Hotel, you **MUST reserve the hotel room when you register for the World IFYE Conference.** (28 November 2017)
 - If you plan to stay at the Sheraton Vancouver Airport Hotel, you **MUST reserve the hotel room when you register for the World IFYE Conference.**

If multiple people are sharing the hotel room, only one person needs to select a hotel ticket for the reservation. **PLEASE DECIDE with your roommate(s) which one of you will select the hotel ticket.** Roommates will need to be identified on the registration form.

- o **Celebrate with '68 ... 50th Anniversary Brunch**, 10:30 to 11:30 hrs., USD \$35 (optional event requiring pre-registration)
- o **IFYE "Meet and Greet"**, 5:00 to 9:00 pm, USD \$50 (optional event requiring pre-registration). If you wish to take advantage of the hotel-to-ship transportation organized by Cruise Specialists, you must register for the IFYE "Meet and Greet".

IMPORTANT TO NOTE: If you stay at the Sheraton Vancouver Airport Hotel but do not register for the "Meet and Greet", you are responsible for securing your own transportation to the ship on 9 September 2018.

- o **11th World IFYE Conference apparel**, USD \$30 (optional, but must be selected during the registration process. NOTE: shirts will not be available during the World Conference or on the cruise.)



STEP #2: Once you have completed the registration for the World IFYE Conference, you will immediately see an online display and receive an email notification that will verify that you are part of the IFYE group. These notifications will include a link to make your request for a RESERVATION on the Holland America Alaska Cruise. The notification will also include your World IFYE Conference Message Tracking Number (WC #) which is unique to your Conference registration and is needed on the Cruise Booking Request Form.

- You must complete the Cruise Booking Request Form and submit it to Cruise Specialists to complete your reservation for the cruise.
- The Cruise Booking Request Form will ask you to identify the type of stateroom you would prefer. Check the World IFYE Conference Website for links to the Holland America ms Noordam Ship Deck Plan and the 2018 Cruise Line Stateroom Information and Cost documents.
- Categories of staterooms are capacity controlled which means some will sell out quickly. To avoid disappointment, register early for the conference and make your cruise reservations as soon as possible.
- Once your Cruise Booking Request Form is received by Cruise Specialist, you will be contacted to obtain your passport and credit card information which completes your reservation. (28 November 2017)

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The **COST TO PARTICIPATE** in the 11th World IFYE Conference is outlined below:

- The **registration fee** for the 11th World IFYE Conference is **USD \$55** per person and includes the following events **when the cruise is booked through Cruise Specialist, the designated conference travel agent: (02 March 2018)**
 - o Early boarding onto the ship
 - o Welcome reception on Sunday with an open bar, as well as hot and cold appetizers
 - o Opening ceremony on Monday

- o Regional IFYE meetings on Tuesday and Wednesday
- o Hospitality receptions and social activities throughout the cruise
- o Seating at meals with the IFYE group throughout the cruise
- o Country IFYE Coordinators' Meeting/Training on Saturday
- o Closing ceremony on Saturday
- **Optional IFYE events** at the Sheraton Vancouver Airport Hotel on 8 September 2018 which have an additional registration fee include:
 - o Celebrate with '68 – 50th Anniversary Brunch, 10:30 to 11:30 hrs. for all IFYEs who traveled on the IFYE program in 1968 and guest(s). The cost is USD \$35 per person and requires pre-registration.
 - o IFYE *"Meet and Greet"* - 17:00 to 21:00 hrs. The *"Meet and Greet"* is organized to provide an opportunity for participants who arrive early in Vancouver to reconnect with and/or meet others. The cost is USD \$50 per person and requires pre-registration. The registration fee includes hors d'oeuvres and cash bar on 8 September **AND** hotel-to-ship transportation on 9 September.

IMPORTANT TO NOTE: If you stay at the Sheraton Vancouver Airport Hotel but do not register for the *"Meet and Greet"*, you are responsible for securing your own transportation to the ship on 9 September 2018.
- **Hotel Room for 8 September - IFYE has two blocks of rooms available at the Sheraton Vancouver Airport Hotel for 8 September 2018.**
 - The IFYE group rate for the first 100 rooms is \$199 Canadian Dollars (CAD) per room for single or double occupancy; \$219 for triple occupancy; and \$239 for quad occupancy. All rooms are subject to tax which is currently 17.16%.
 - Once that block of rooms is reserved, the IFYE group rate for the next 50 rooms will increase to \$249 Canadian Dollars per room for single or double occupancy; \$269 for triple occupancy; and \$289 for quad occupancy. All rooms are subject to tax which is currently 17.16%.
 - The hotel will also honor the IFYE group rate 5, 6 and/or 7 September 2018. If you wish to arrive before 8 September 2018 to explore Vancouver and take advantage of the IFYE group rate you MUST make your reservation for 5, 6 and/or 7 September 2018 directly with Gillian Clark, Cruise Consultant, at +1 206-285-5600; Domestic USA Toll Free: 800-544-2469; gclark@cruisespecialists.com. Please be advised that space is limited for September 5, 6 and/or 7 and will be accommodated on a first come, first served basis.
 - Your credit card information will be collected at the Sheraton Hotel front desk when you check in. Lodging and other expenses are payable upon checkout. If you plan to stay at the Sheraton Vancouver Airport Hotel, you **MUST** reserve the hotel room when you register for the World IFYE Conference. (28 November 2017)
- **(Optional) – Polo Shirts (USD \$30)**

2018 World Conference white polo (collar) shirt (s) are **only** available during the registration process. A variety of Men's and Women's sizes are available. **If you want one or more 2018 IFYE World Conference shirts, they must be ordered when you register for conference.**
- The **cruise fare** is in US Dollars, per person based on double occupancy and is determined by the category of stateroom selected

- Check the World IFYE Conference Website for links to the Holland America ms Noordam Ship Deck Plan and the 2018 Cruise Line Stateroom Information and Cost documents.

The cost of your stateroom includes:

- o Meals and non-alcoholic beverages (Main Dining Room, Lido Restaurant, 24 hour in-room dining and Terrace Grill);
- o Entertainment and Activities (usage of the gym, movies, Las-Vegas style production shows, talented vocalists, illusionists, comedians and variety acts, nightclub and late night disco)
- o Library facilities for books, DVD hire and board games
- **Extra charges**, aboard the ship, which are not part of the cruise fare, include the following:
 - o Alcohol
 - o Spa treatments
 - o Shore excursions
 - o Transfers between airport/ship & ship/airport
 - o Laundry
 - o Dining at the Pinnacle Grill & Canaletto restaurants
 - o Gratuities (gratuities are automatically added to your shipboard account and are currently USD \$13.50 per person per day for Interior, Ocean View and Verandah Staterooms; USD \$15.00 per person per day for Verandah Suites)
- **Other expenses** which are at your own cost include, but are not limited to:
 - o Travel insurance
 - o Transportation expenses incurred traveling to Vancouver, BC, Canada and from Seward, Alaska
 - o Meals, snacks, beverages, etc. while on shore during the ports of call (these may be included in a purchased shore excursion)
 - o Land tours in Alaska following the cruise

Guests who have registered for the 11th World IFYE Conference are welcome to participate in all of the events included in the USD \$55 registration fee. They are also invited to register for the appropriate optional IFYE events.

NOTE: Individuals who desire to sail on the same cruise with the IFYE group, but choose NOT to register for the World IFYE Conference need to book their cruise separately with Cruise Specialists identifying they are not with the IFYE group.

Special note for single travelers: If you would like help securing a roommate for the Sheraton Vancouver Airport Hotel on 8 September 2018 or to share a stateroom on the cruise, you will have an opportunity to indicate your need for a roommate on the World IFYE Conference registration form. We will do our best to accommodate your request as other single travelers register.

NOTE: Single travelers who are waiting for a roommate to share a stateroom on the cruise must complete the Cruise Booking Form AFTER a roommate has been secured. Availability of a specific stateroom cannot be guaranteed.

Post-Cruise Land tour options in Alaska: If you have already registered for the conference and booked your cruise you can purchase land tour options on the Holland America website. Cruise Specialists has also organized three land tours EXCLUSIVELY for IFYE. You must make your reservation for the IFYE land tours through Cruise Specialists. (28 November 2017)

Shore excursions at the Ports of Call will be available for purchase approximately 6 months prior to sailing. For more information about Alaska and each of the ports of call during the Alaskan cruise, links are provided below:

- Alaska: <https://www.travelalaska.com/>
- Ketchikan: <http://www.visit-ketchikan.com/>
- Juneau: <https://www.traveljuneau.com/>
- Skagway: <http://skagway.com/>
- Seward: <http://www.seward.com/>

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PAYMENTS and REFUNDS:

Acceptable forms of payment include Visa, MasterCard, American Express or Discover credit cards.

- Registration for the 11th World IFYE Conference, optional IFYE events and the Alaskan Cruise will be in **U.S. Dollars**.
- Payment for lodging at the Sheraton Vancouver Airport Hotel will be in **Canadian Dollars**.

Refund requests of the **World IFYE Conference registration fee** must be e-mailed by 30 June 2018 to tonifrank10@yahoo.com. Refunds will not be issued after 1 July 2018 except in the case of a documented medical or family emergency. All conference refund requests are subject to a USD \$20 administrative fee.

For information and questions about the 11th World IFYE Conference, contact:

- Toni Frank, 217-652-8879 or tonifrank10@yahoo.com
- Kim Reaman, 307-760-8703 or kreaman@uwyo.edu

The **cruise deposit** is USD \$350 per person within 48 hours of confirming your reservation for the Alaskan cruise. Final payment will be due 16 June 2018.

- The **deposit** for the Holland America Alaskan Cruise is fully refundable until 16 June 2018.
- Cancellation Penalties for the Holland America Alaskan Cruise, after 16 June 2018, are:
 - o 80-60 days before sailing: Deposit
 - o 59-35 days before sailing: 50% of gross fare
 - o 34-21 days before sailing: 75% of gross fare
 - o 20 days or less before sailing: 100% of gross fare
- For information and questions about the Holland America Alaska Cruise, contact:
 - o Gillian Clark, Cruise Consultant, at +1 206-285-5600; Domestic USA Toll Free: 800-544-2469; gclark@cruisespecialists.com

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BEFORE THE CRUISE - 8 September 2018:

The cruise ship departs Vancouver at 16:30 hrs. on 9 September 2018. You must be **onboard the ship at least one hour before departure**. Depending on flight times, or a desire to explore Vancouver, some participants may choose to arrive a day or two before the cruise.

The conference begins with two **OPTIONAL events** at the Sheraton Vancouver Airport Hotel on 8 September 2018. **(NOTE: The following information is also described on page 2 of this document.)**

- Celebrate with '68 – 50th Anniversary Brunch, 10:30 to 11:30 hrs. for all IFYEs who traveled on the IFYE program in 1968 and guest(s). The cost is USD \$35 per person and requires pre-registration.
- IFYE *“Meet and Greet”* - 17:00 to 21:00 hrs. The *“Meet and Greet”* is organized to provide an opportunity for participants who arrive early in Vancouver to reconnect with and/or meet others. The cost is USD \$50 per person and requires pre-registration. The registration fee includes hors d'oeuvres and cash bar on 8 September **AND** hotel-to-ship transportation on 9 September.

IMPORTANT TO NOTE: If you stay at the Sheraton Vancouver Airport Hotel but do not register for the *“Meet and Greet”*, you are responsible for securing your own transportation to the ship on 9 September 2018.

- **Lodging Options in Vancouver before the cruise:**
IFYE has two blocks of rooms available at the Sheraton Vancouver Airport Hotel for 8 September 2018.
 - The IFYE group rate for the first 100 rooms is \$199 Canadian Dollars (CAD) per room for single or double occupancy; \$219 for triple occupancy; and \$239 for quad occupancy. All rooms are subject to tax which is currently 17.16%.
 - Once that block of rooms is reserved, the IFYE group rate for the next 50 rooms will increase to \$249 Canadian Dollars per room for single or double occupancy; \$269 for triple occupancy; and \$289 for quad occupancy. All rooms are subject to tax which is currently 17.16%.
 - The hotel will also honor the IFYE group rate 5, 6 and/or 7 September 2018. If you wish to arrive before 8 September 2018 to explore Vancouver and take advantage of the IFYE group rate you MUST make your reservation for 5, 6 and/or 7 September 2018 directly with Gillian Clark, Cruise Consultant, at +1 206-285-5600; Domestic USA Toll Free: 800-544-2469; gclark@cruisespecialists.com. Please be advised that space is limited for September 5, 6 and/or 7 and will be accommodated on a first come, first served basis.
 - Your credit card information will be collected at the Sheraton Hotel front desk when you check in. Lodging and other expenses are payable upon checkout. If you plan to stay at the Sheraton Vancouver Airport Hotel, you **MUST** reserve the hotel room when you register for the World IFYE Conference.
(28 November 2017)
- If you plan to stay at the Sheraton Vancouver Airport Hotel on September 8, you **MUST** reserve the hotel room when you register for the World IFYE Conference.

If multiple people are sharing the hotel room, only one person needs to select a hotel ticket for the reservation. **PLEASE DECIDE with your roommate(s) which one of you will select the hotel ticket.** Roommates will need to be identified on the registration form.

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ON THE ALASKAN CRUISE - 9 to 16 September 2018:

For complete details about the cruise and boarding procedures, please refer to “What You Need to Know Before You Go” produced by Holland America <https://www.hollandamerica.com/assets/cruise-vacation-onboard/KBYG.pdf>

The following events are open to all individuals who have registered for the World IFYE Conference **when the cruise is booked through Cruise Specialist, the designated conference travel agent: (02 March 2018)**

- Welcome reception on Sunday with an open bar as well as hot and cold appetizers
- Opening ceremony on Monday
- Regional IFYE meetings on Tuesday and Wednesday
- Hospitality receptions and social activities throughout the cruise
- 17:45 hrs. dinner seating with the IFYE group in the Main Dining Room
- Closing ceremony on Saturday

Guests who have registered for the 11th World IFYE Conference are welcome to participate in all of the events included in the USD \$55 registration fee **when the cruise is booked through Cruise Specialist, the designated conference travel agent. (02 March 2018)**

The cruise includes **Ports of Call** at Ketchikan, Juneau, Skagway, and Seward.

- Optional shore excursions will be available for purchase at each port of call. Shore excursions will be available 6 months prior to sailing.
- You are free to go ashore on your own in the ports of call. If you want to spend the day casually exploring the town, you can purchase meals at the local restaurants in town or return to the ship for meals.

Cruise ships are a cashless society - No cash is accepted on the ship. You will need a Visa, MasterCard, American Express, or Discover Card to set up a ship-board account and receive a Ship Identification Card. The Ship Identification Card is used for making purchases on board. At the end of the cruise, you will receive a final statement, and your personal credit card will be charged only for the actual amount of your purchases. Shipboard accounts can also be paid with US Dollars.

The Ship Identification Card also serves as your identification for security procedures when embarking and disembarking the ship and access to your stateroom.

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AFTER THE CRUISE - 16 September 2018:

If you are **returning home immediately after the cruise**, ship-to-airport transportation can be purchased directly from Holland America. The cruise ship will arrive in Seward and the airport is in Anchorage, 126 miles away. Motor coach transportation is available from Holland America for USD \$65 per person.

Cruise Specialists has indicated that flights leaving Anchorage should be booked any time after 2 pm on the day of disembarkation in Seward. (18 July 2017)

Want to explore Alaska a bit more? Cruise Specialist has organized three land tours EXCLUSIVELY for IFYE. Descriptions and cost are described below. If you wish to participate on one of the IFYE land tours, you must make your reservation through Cruise Specialist. (28 November 2017)

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QUESTIONS TO KEEP IN MIND WHEN PLANNING:

- It is important to **book early**. Particular staterooms fill up very quickly because they are capacity controlled.
- What **category of stateroom** would you like aboard the ship?
 - The 2018 Cruise Line Stateroom Information and Cost flyer describes the types of staterooms and their costs. If you desire a particular type of stateroom, especially if you want a stateroom that can accommodate a 3rd or 4th person, complete the registration process as early as possible to avoid disappointment.
 - Check the World IFYE Conference Website for links to the Holland America ms Noordam Ship Deck Plan and the 2018 Cruise Line Stateroom Information and Cost documents.
 - Availability of the preferred stateroom category will be communicated to the guest before the credit card is billed.
- If you are a **single traveler**, would you like help finding a roommate to share the hotel room on September 8 and/or a ship stateroom? You can indicate your need in the World IFYE Conference registration. We will do our best to accommodate your request as other single travelers register.
IMPORTANT TO NOTE: Single travelers who are waiting for a roommate to share a stateroom on the cruise must complete the Cruise Booking Form AFTER a roommate has been secured. Availability of a specific stateroom cannot be guaranteed.
- **Cruise ships are a cashless society** - No cash is accepted on the ship. You will need a Visa, MasterCard, American Express or Discover Card to set up a ship-board account and receive a Ship Identification Card. The Ship Identification Card is used for making purchases on board and also serves as your identification for security procedures when embarking and disembarking the ship and access to your stateroom.
- The World IFYE Conference will occur in two countries, Canada and the U.S.A. What **entry and visa requirements** will you need for Canada and the U.S.A.?
- When does your **passport expire**? Holland America Line highly recommends that all guests carry a passport that is valid for at least six months beyond the completion date of your travel.

- If you are flying from the U.S. do you want to **book flights yourself or purchase a Fly Cruise Plan** through Holland America? Inclusive flight/cruise combinations are available only in the U.S.A.
- Do you want to **explore Vancouver** before embarking on the cruise?
(<https://www.tourismvancouver.com/>)
- Do you want to participate in the **OPTIONAL IFYE events** at the Sheraton Vancouver Airport Hotel on September 8, 2018? Specific details are described in [Before the Cruise](#) for the following activities:
 - Celebrate with '68 – 50th Anniversary Brunch for any IFYE who traveled on the IFYE program in 1968 and guest(s)
 - IFYE *"Meet and Greet"*
- What arrangements need to be made for **transportation from the airport/hotel to the ship** in Vancouver?
 - If you register for the IFYE *"Meet and Greet"* on Saturday, 8 September 2018, the transportation from the hotel to the ship is included in the *"Meet and Greet"* registration fee.
 - If you stay at the Sheraton Vancouver Airport Hotel and do NOT register for the IFYE *"Meet and Greet"*, you are responsible for securing your own transportation to the ship.
 - If you are flying into Vancouver on Sunday, 9 September 2018, you can purchase transfers from the airport to the ship directly from Holland America. The cost is USD \$29 per person.
- You are free to go ashore on your own in the ports of call. **Shore Excursions** at the ports of call are available for an additional cost, vary in price, as well as in level of physical activity. Once you have booked the cruise, you can book shore excursions online through the Holland America web site. Shore excursions will be available approximately 6 months prior to sailing. You can also explore shore excursions available from Shore Excursions Group at <http://www.shoreexcursionsgroup.com/>
- **Cruise Specialist has organized three land tours EXCLUSIVELY for IFYE. Descriptions and cost are available on the World IFYE Conference website. If you wish to participate on one of the IFYE land tours, you must make your reservation through Cruise Specialist. (28 November 2017)**
- If you are **returning home immediately after the cruise**, ship-to-airport transportation can be purchased directly from Holland America. The cruise ship will arrive in Seward, Alaska and the airport is in Anchorage, 126 miles away. Motor coach transportation is available from Holland America for USD \$65 per person. **Cruise Specialists has indicated that flights leaving Anchorage should be booked any time after 2 pm on the day of disembarkation in Seward. (18 July 2017)**
- **Payment:** Acceptable forms of payment include Visa, MasterCard, American Express or Discover credit cards.
 - Registration for the 11th World IFYE Conference, optional IFYE events and the Alaskan Cruise will be in **U.S. Dollars**.
 - Payment for lodging at the Sheraton Vancouver Airport Hotel will be in **Canadian Dollars**.

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